

RILEY PARK COMMUNITY ASSOCIATION - REPORT

BOARD OF DIRECTORS MEETING		
CHAIR: Marion Waterston	MINUTES BY: Ann Warrender	DATE: September 25, 2008
PRESENT: Charlotte Black, Surinder Bring, Debi Coll, Ed Shum, Greg Tucker, Ann Warrender, Marion Waterston, Matthew Wing, Clay Yandle Staff: Tony Syskakis		
#	SUBJECTS AND MOTIONS	ACTION/ DATE
1.	<p>The meeting was called to order at 7:05 pm, with Marion Waterston in the chair. Wendy Tupling Guest and Hanna Maron were attending a Core Services Review meeting and were unable to attend the board meeting.</p> <p>The minutes of the June 26 board meeting were approved as circulated. There were no board meetings in July and August.</p>	
2	<p>Old Business:</p> <p>a. Host a City Grant: The grant deadline has been extended to October 15 and Riley will be submitting three proposals. We will also be working on a proposal that could include members from the Hillcrest User Groups Committee; Nat Bailey Stadium would be available for our use.</p> <p>b. Furniture for the lounge: Surinder and Ed will research sturdy, attractive furniture options for the lounge and report back to the executive.</p> <p>c. Thanks to Nestor's: Our website will include a note of appreciation to Nestor's for making it possible for customers to donate their points for our use. We used points for the staff/volunteer recognition event in the summer.</p> <p>d. Schedule of board events for July and August: Discussion was held regarding whether to cancel board meetings in both July and August. No decision was made.</p> <p>e. Volunteer Vancouver workshop: Ann, Clay and Marion will attend a Volunteer Vancouver workshop on board governance on October 9. Other board members are encouraged to attend as well.</p>	<p>Surinder, Ed</p> <p>Clay</p> <p>Ann, Clay, Marion</p>
3	<p>Capital Plan update: Monday, September 29 will be the final review and voting on the Park Board allocations from their budget. Marion will attend the meeting.</p> <p>Commissioner Ian Robertson:</p>	Marion

4.	<p>Ian recommended that at least one person from Riley attend the September 29th board meeting to express support and appreciation for the allocated funds which will be spent on our site.</p> <p>City council has advised the Park Board to implement a rate increase of 4%. The increase is needed partly due to the contracts signed early in 2008.</p> <p>The Unnatural History of Stanley Park is a project now completed that depicts the one hundred and twenty years of history of the park. There are thirty three information boards posted in the park explaining aspects of the development over the years.</p>	
5.	<p>Petty Cash Procedures: The following motions were brought forward from the executive: MOVED THAT:</p> <ul style="list-style-type: none"> • Petty cash may be used for purchases under \$100 with a signed, dated and itemized receipt. • Emergency expenses between \$100-\$200 must be authorized by the CRC. • The Association executive must authorize any amount for purchase by the association exceeding \$200 from petty cash. • The Association treasurer and CRC must sign off all petty cash transactions once a month. <p>Moved by Clay Yandle, seconded by Matthew Wing. Motion carried.</p>	<p>Christine, Hanna</p>
6.	<p>New business: Christmas event: We will plan our Christmas party for board members and staff for Thursday, December 4. Linda and Brit have agreed to be staff reps on the planning committee. Ann will contact VCC to see if curling can be an option for the party. Other ideas were regular bowling or indoor bowling at the Millennium site. The Drift Art Festival and Studio Tour: Art work by local artists will be on display in local cafes and retail outlets; studio tours will be October 3, 4, 5. Information and maps are available at thedrift.ca. Approximately ten advertising sandwich boards have been donated and will be available later for other groups such as Riley to use to advertise centre events. Sunshine Coast 24 person van: Cindy Crapper has applied for use of a 24 person van to be used with programs for persons with disabilities. If successful in her application, Riley could have use of the bus as well.</p>	<p>Linda, Brittany</p>
7.	<p>CRC Report: Tony reported as Hanna is attending the Core Services Review meeting. Staff information: Yukka will be working from Sunset CC now; Bruce has taken over the responsibility for Riley ice rink. The pilot ‘twinning’ program between rinks is being phased out. Tony and other staff members will now take over some of Bruce’s former responsibilities. Hanna will be away for three weeks starting October 20. The centre’s finances look very positive; summer and fall programming have been very successful. Any questions, concerns normally addressed to Hanna should now go to Tony until Hanna returns.</p>	<p>Tony</p>
	<p>There being no further business the meeting adjourned at 8:50. NEXT BOARD MEETING: THURSDAY, OCTOBER 23.</p>	